

Student Registration

1. Log into My Student Center

Visit <https://students.uthscsa.edu/> and click My Student Center to log into My Student Center.

For additional assistance, reference [How to Log into My Student Center](#).

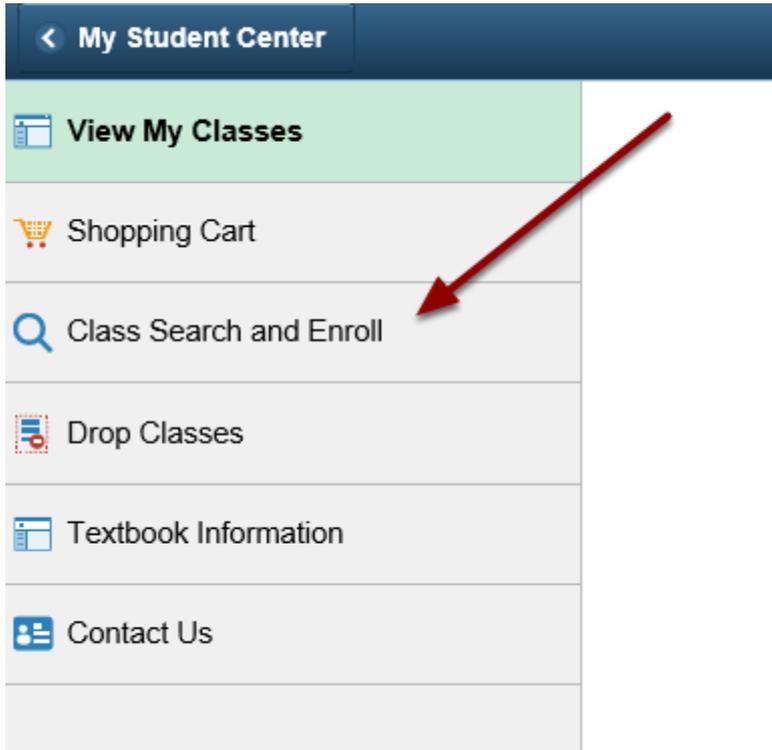
i From outside UT Health San Antonio, (off campus) you must go through duo-factor authentication to connect to the campus information. Click the following link for detailed information and assistance setting up the necessary software: <http://infosec.uthscsa.edu/two-factor-enrollment>

💡 If you need password assistance, contact the IMS Heldesk and (210)567-7777, email IMS-ServiceDesk@uthscsa.edu.

2. Click the Manage Classes Tile



3. Click Class Search and Enroll



4. Select appropriate Term

-  Academic Year terms are for Medical and Dental (MD and DDS) students only. All other students use the traditional Fall, Spring, Summer terms.

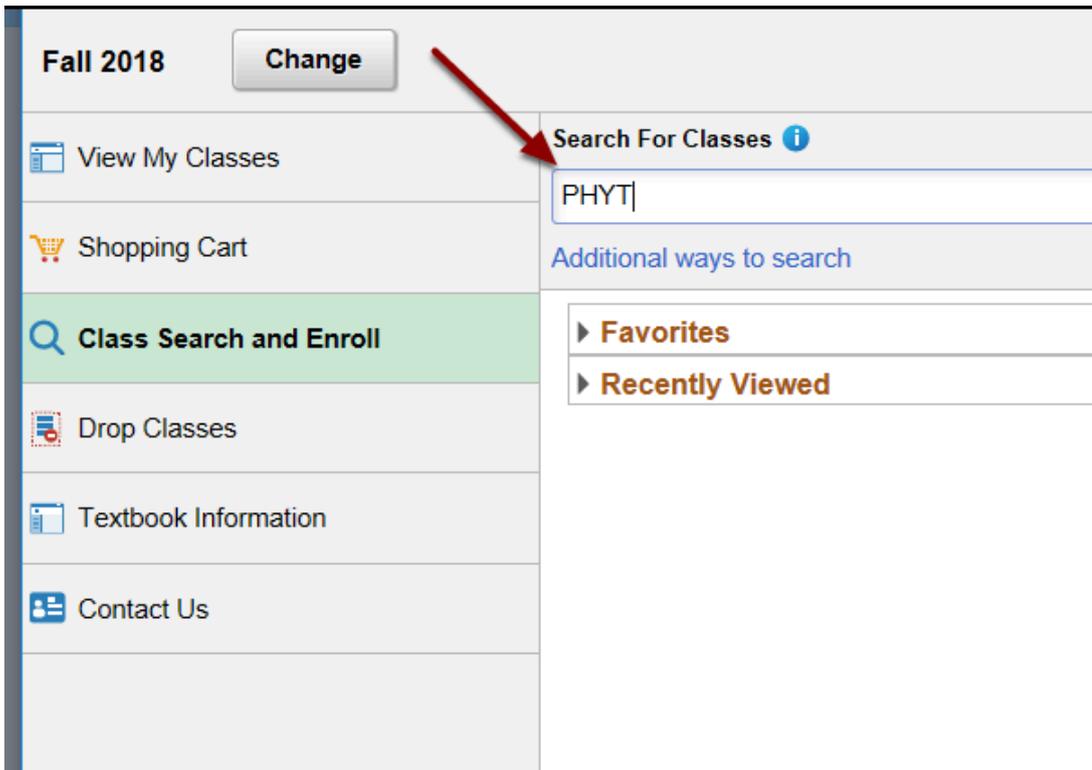


Manage Classes	
<ul style="list-style-type: none"> View My Classes Shopping Cart Class Search and Enroll Drop Classes Textbook Information Contact Us 	Terms prior to Academic Year 2018-2019
	Terms on or after Academic Year 2018-2019
	Academic Year 2018-2019
	Fall 2018
	Spring 2019

5. Search for the course

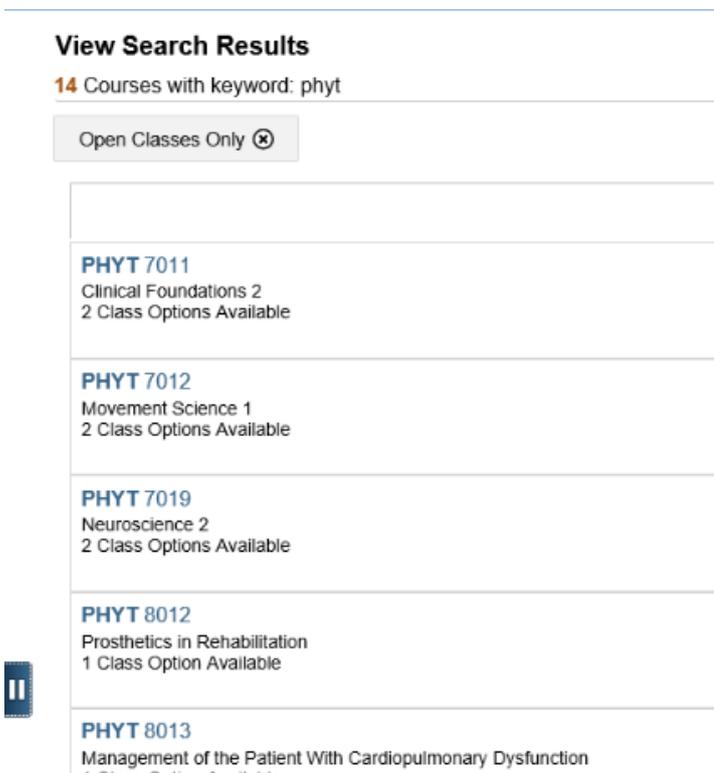
Use keyword like Subject, Course Number, or Title to search for classes.

 For example, to search for course PHYT 8221 Clinical Experience 4, you can begin by searching using just the subject code PHYT. We could also have searched for the whole course subject and course number, PHYT 8221, or for any word in the title, i.e. "Experience".



The screenshot shows the top navigation area of the Student Registration system. On the left, there is a vertical menu with options: "View My Classes", "Shopping Cart", "Class Search and Enroll" (highlighted in green), "Drop Classes", "Textbook Information", and "Contact Us". At the top left, it displays "Fall 2018" with a "Change" button next to it. A red arrow points from the "Change" button to the "Search For Classes" input field. The search bar contains the text "PHYT|". Below the search bar, there are sections for "Additional ways to search", "Favorites", and "Recently Viewed".

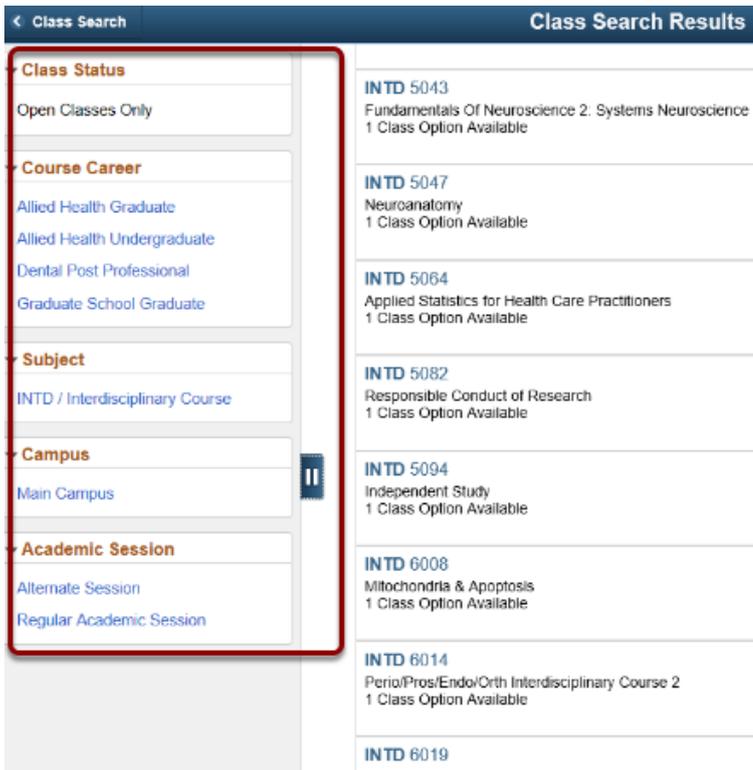
Review the search results.



The screenshot shows the "View Search Results" page. At the top, it says "View Search Results" and "14 Courses with keyword: phyt". Below this is a filter button labeled "Open Classes Only" with a close icon. The main content area displays a list of search results for the keyword "PHYT":

- PHYT 7011**
Clinical Foundations 2
2 Class Options Available
- PHYT 7012**
Movement Science 1
2 Class Options Available
- PHYT 7019**
Neuroscience 2
2 Class Options Available
- PHYT 8012**
Prosthetics in Rehabilitation
1 Class Option Available
- PHYT 8013**
Management of the Patient With Cardiopulmonary Dysfunction
4 Class Options Available

If needed, use additional filters to narrow down search results or go back to Class Search and attempt a new search.



Class Search Results

- Class Status**
 - Open Classes Only
- Course Career**
 - Allied Health Graduate
 - Allied Health Undergraduate
 - Dental Post Professional
 - Graduate School Graduate
- Subject**
 - INTD / Interdisciplinary Course
- Campus**
 - Main Campus
- Academic Session**
 - Alternate Session
 - Regular Academic Session

INTD 5043
Fundamentals Of Neuroscience 2: Systems Neuroscience
1 Class Option Available

INTD 5047
Neuroanatomy
1 Class Option Available

INTD 5064
Applied Statistics for Health Care Practitioners
1 Class Option Available

INTD 5082
Responsible Conduct of Research
1 Class Option Available

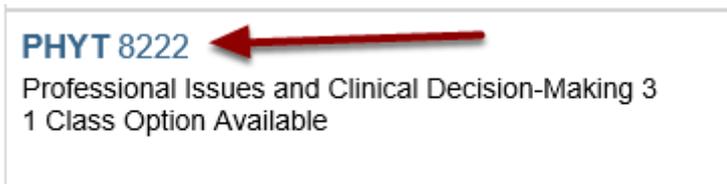
INTD 5094
Independent Study
1 Class Option Available

INTD 6008
Mitochondria & Apoptosis
1 Class Option Available

INTD 6014
Perio/Pros/Endo/Orth Interdisciplinary Course 2
1 Class Option Available

INTD 6019
...

6. Select a course from the Class Search Results



PHYT 8222 ← Professional Issues and Clinical Decision-Making 3
1 Class Option Available

7. Choose a section within the class

Click on one of the available class options to begin the registration process. To see more information about the section, click the section link.

Academic Year 2018-2019

FMED 4000
Special Topics in Family Medicine

★ Add to favorite courses

▶ **Course Information**

▼ **Class Selection**

Select a class option ⓘ Selected Filters 10 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Instructor	Seats
1	Open	4 Week Block 1	Section 001 -Class# 1029	07/09/2018 - 08/03/2018	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
2	Open	4 Week Block 9	Section 009 -Class# 1338	03/04/2019 - 03/29/2019	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
3	Open	4 Week Block 11	Section 011 -Class# 2679	04/29/2019 - 05/24/2019	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
4	Open	4 Week Block 12	Section 012 -Class# 2680	05/27/2019 - 06/21/2019	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
5	Open	4 Week Block 6	Section 006 -Class# 2301	11/26/2018 - 12/21/2018	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
6	Open	4 Week Block 3	Section 003 -Class# 1813	09/03/2018 - 09/27/2018	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
7	Open	4 Week Block 4	Section 004 -Class# 1975	10/01/2018 - 10/25/2018	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
8	Open	4 Week Block 5	Section 005 -Class# 2139	10/29/2018 - 11/19/2018	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
9	Open	4 Week Block 7	Section 007 -Class# 1173	01/07/2019 - 02/01/2019	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >
10	Open	4 Week Block 10	Section 010 -Class# 2678	04/01/2019 - 04/26/2019	To be announced	Phyllis MacGilvray	Open Seats 1 of 1 >

Click the Course Information heading for more information about the course

Click anywhere on the section row to begin registration

Click the section link for more information about the class section

If the > does not appear, then the class is not yet available for adding to the shopping cart or for registration.

! If you cannot select the specific class section to begin the registration process, then enrollment may not be open for this section. Contact registrars@uthscsa.edu or 210-567-2621 with registration questions.

8. Review your Class Selection, then click Next

x Exit
Next >
Class Search and Enroll

Academic Year 2018-2019
 Medical Professional
 Univ of Texas Health Science Center at San Antonio

1 **Review Class Selection**
Visited

2 **Enroll or Add to Cart**
Not Started

3 **Review and Submit**
Not Started

Step 1 of 3: Review Class Selection

You have selected

FMED 4000 Special Topics in Family Medicine

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Section 001 -Class# 1029	4 Week Block 1	07/09/2018 - 08/03/2018	To be Announced	Open Seats 1 of 1



9. Review Class Preferences, enter any needed information, and click Accept

Courses that require permission or have variable semester credit hours will need you to provide additional information prior to registration. If prompted for permission, click Accept or enter a permission number if provided by the department.

i Most departments do not assign permission using numbers. Clicking Accept without a permission number should be sufficient. If unable to continue, contact your department for permission to enroll in the class.

Step 2 of 4: Review Class Preferences

CSAT 5022 Inter-professional Human Gross Anatomy

Section 001 -Class# 1854 - Open
Section LAB -Class# 1876 - Open

Permission Number 

If prompted for a Permission Number, click Accept (unless you have been provided a number by your department). Contact your department for permission prior to registration.

Accept

Step 2 of 4: Review Class Preferences

IBMS 7099 Dissertation

Section 7NS -Class# 1523 - Open

Units

If prompted for Units, select the number of units you will be registering for and click Accept.

Accept

10. Select "Enroll" or "Add to Shopping Cart", and click Next button.

 If you are not provided an option between "Enroll" or "Add to Shopping Cart", then registration has not yet opened. The class will only be added to the Shopping Cart. The classes will remain in your Shopping Cart until registration has opened and you complete the registration process by accessing your Shopping Cart and submitting a request to Enroll. Note that the Enroll button in the Shopping Cart will not appear until registration has opened. You may need to refresh the page to see the Enroll button on the Shopping Cart after registration opens.

✕ Exit
< Previous
Next >
⋮

Academic Year 2018-2019
 Medical Professional
 Univ of Texas Health Science Center at San Antonio

1 **Review Class Selection**
Complete

2 **Enroll or Add to Cart**
Complete

3 **Review and Submit**
Visited

Step 2 of 3: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

Enroll
 Add to Shopping Cart

11. Review class selection and click Submit

✕ Exit
< Previous
⋮

Academic Year 2018-2019
 Medical Professional
 Univ of Texas Health Science Center at San Antonio

1 **Review Class Selection**
Complete

2 **Enroll or Add to Cart**
Complete

3 **Review and Submit**
Visited

Step 3 of 3: Review and Submit

You have selected to enroll in

PEDI 4006 Pediatric Cardiology

Class	Session	Meeting Dates	Days and Times	Seats
Section 002 -Class# 1713	4 Week Block 2	08/06/2018 - 08/31/2018	To be Announced	Open Seats 1 of 1

12. Review Confirmation Page

< My Student Center
Confirmation
⋮
🏠
🔍

Spring 2019
 Graduate School Graduate
 Univ of Texas Health Science Center at San Antonio

✔

IBMS 7099 - Dissertation

This class has been added to your schedule.

🔍 [Return to Class Search Results](#)

↶ [Return to Keyword Search Page](#)

Office of the University Registrar - Student Registration

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A message will appear confirming your registration or letting you know if enrollment was unsuccessful.

For any additional questions or issues with registration, please contact registrars@uthsca.edu or call 210-567-2621.