Viewing Class and Photo Rosters

Navigate to My Student Center

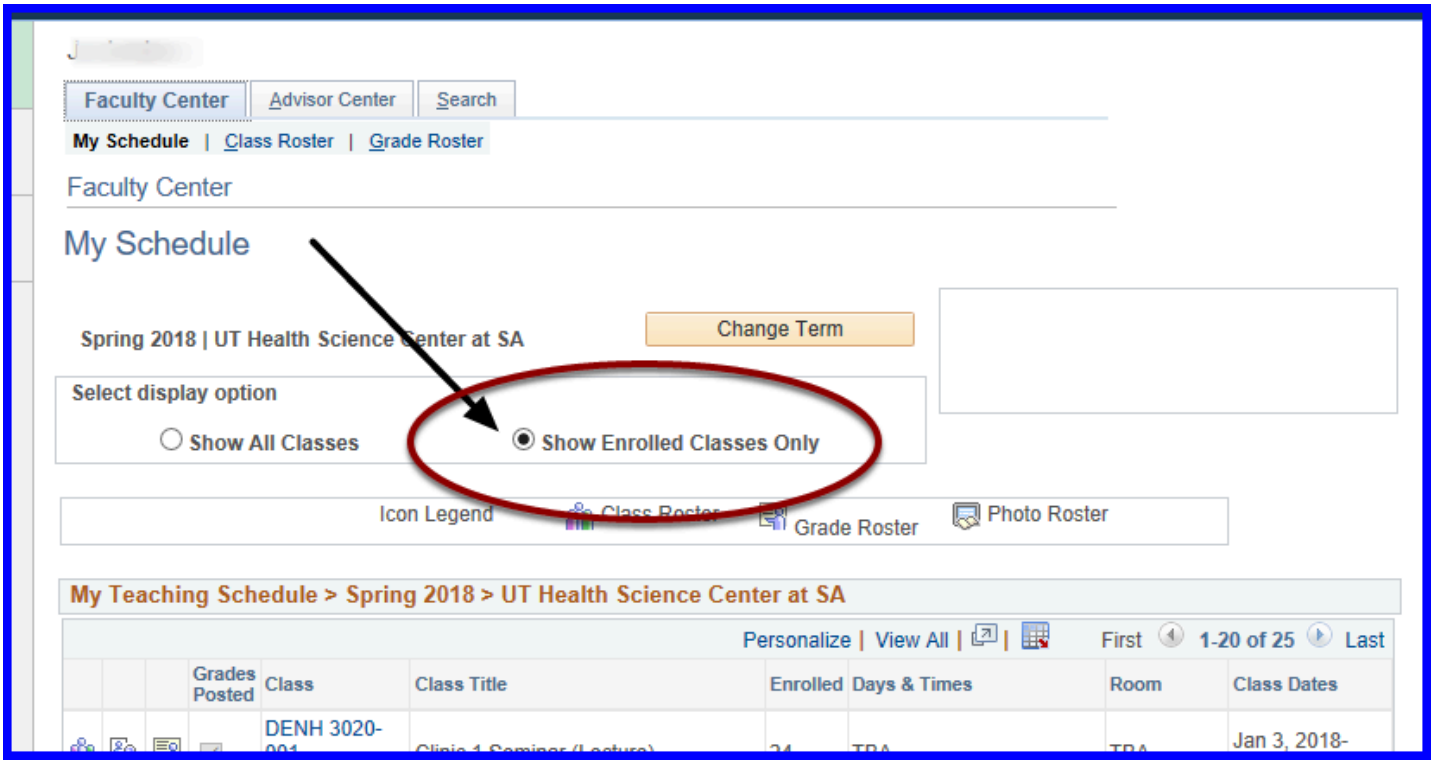
See How to Log into My Student Center for instructions on how to find My Student Center, or use this direct link: https://cs.uthscsa.edu/psp/S92PRD/?cmd=login

If you are logging in from off-campus, you will need to use a Virtual Private Network (VPN) and Two Factor Authentication (2FA) in order to access My Student Center.

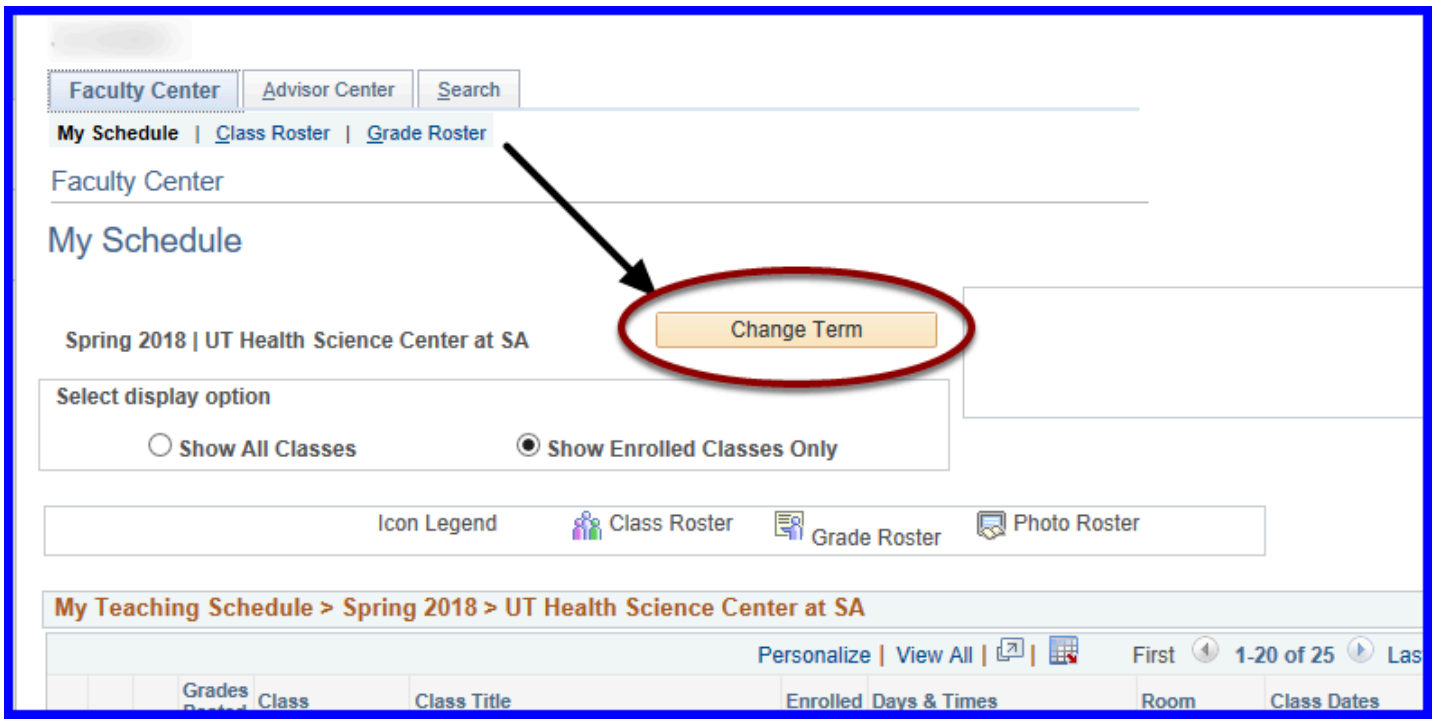
Access the Faculty Center Tile

Panel will show a list of classes that you have access to.

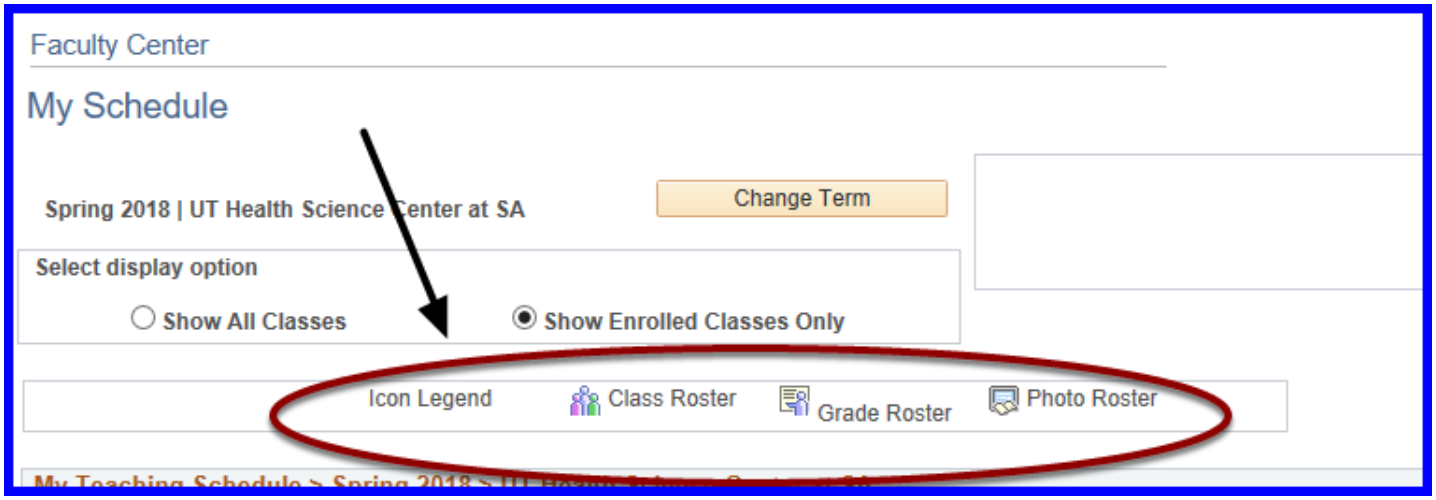
You can change the view to Show Enrolled Classes Only to limit your view to classes that have enrollment.



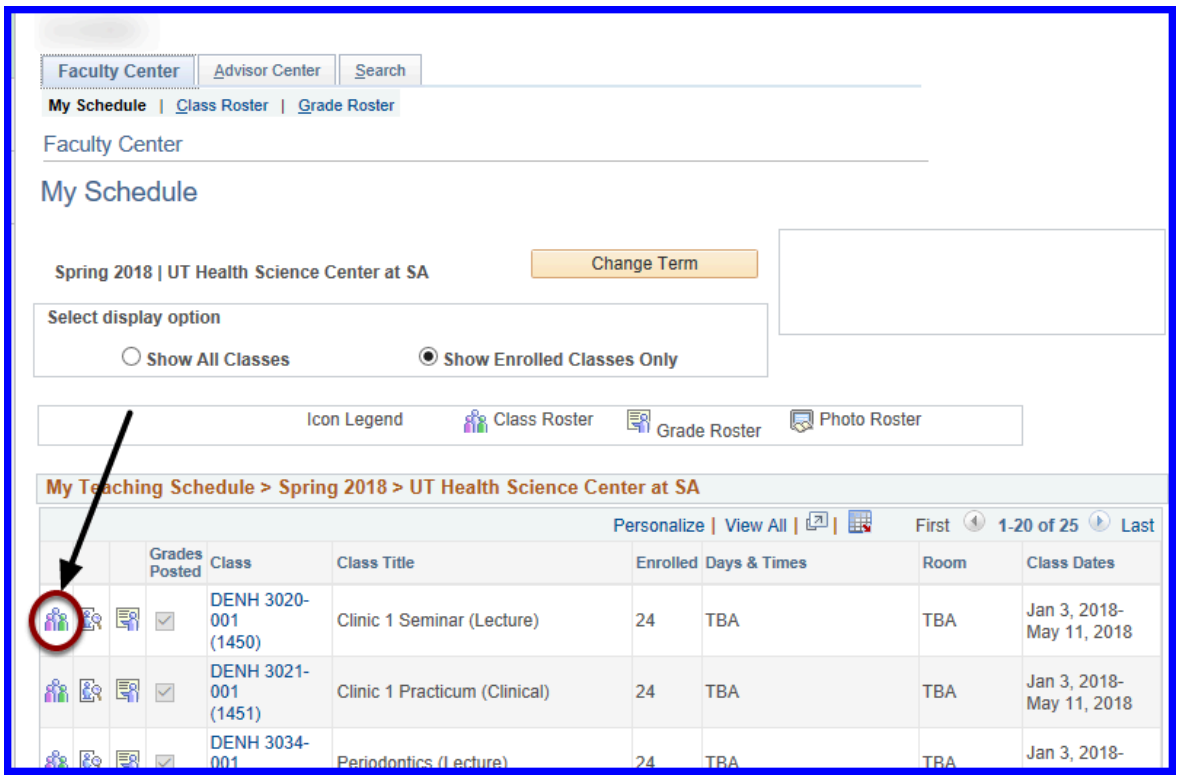
Click on the Change Term button if you wish to access a different term



Check the Icon Legend to see which icons correspond to the roster you wish to pull up. Note: you can also access grade rosters from this main panel.



Click the Class Roster icon to the left of the desired class to view the class roster.

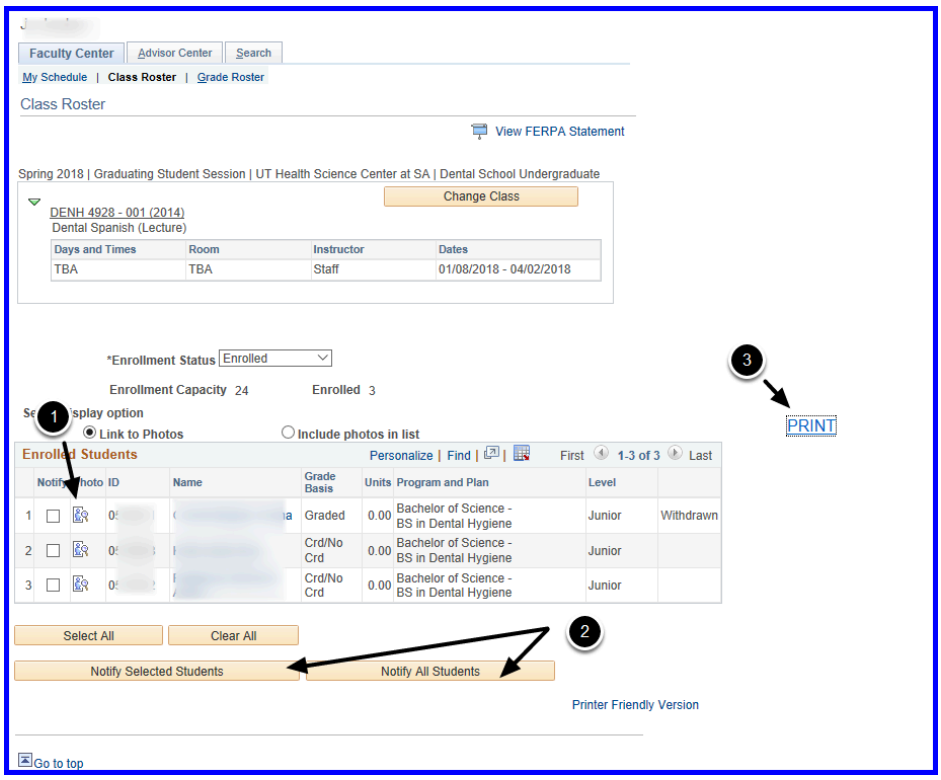


From the Class Roster, you can:

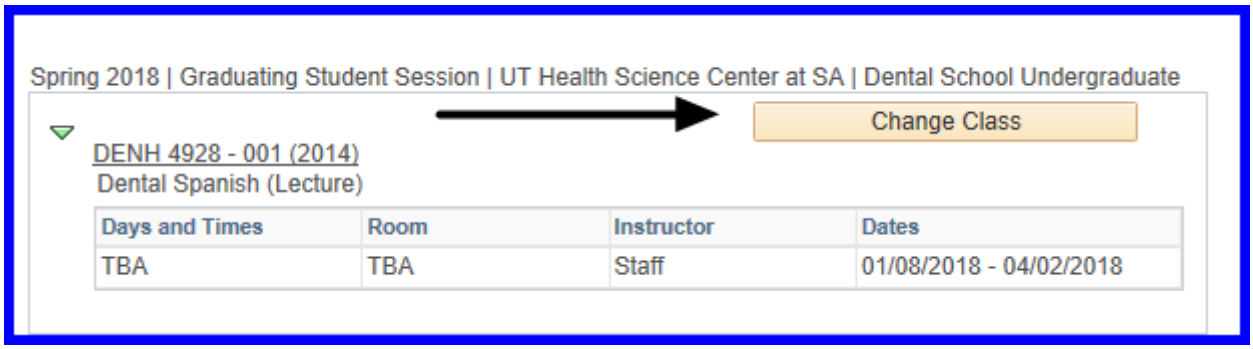
1. View individual student photos

2. Notify all or select students via email. Note: Each student name is also an individual email link.

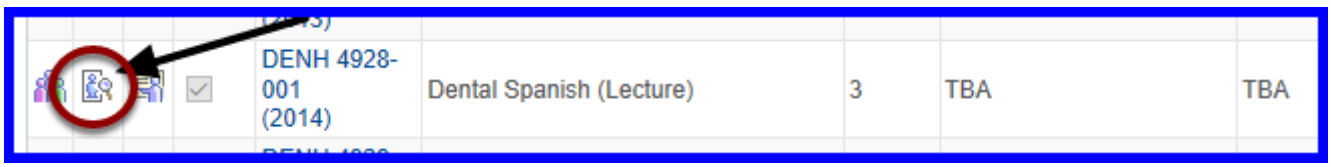
3. Print a copy of the roster



To view another class, click on the Change Class button.



Click on the Photo Roster icon to produce a .pdf photo roster of the class.



Need Assistance? Please contact the Office of the Registrar at registrars@uthscsa.edu or 210-567-2621.